

## INFORMAZIONI PERSONALI



Denis Brian PARRY

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NATIONALITY British

ESPERIENZA  
PROFESSIONALE

1999–alla data attuale

**TRANSLATOR AND LANGUAGE TRAINER, FREELANCE EDITOR**

Universita Gemelli Medical School, NATO Defense College, FAO, WFP, IFAD, ENI, Universita Gregoriana

- Exam preparation - Cambridge PET, FCE, IELTS, CAE, Proficiency, BULATS; Trinity and TOEFL.
- Teaching Business English, Medical English, Latin, Religious Studies
- Cambridge Examiner
- Interview preparation
- Modules on presentations, public speaking and writing
- Cambridge examiner
- Video conferences and on-line training, blended learning
- Preparing training material
- Translation of tourism and company websites and musicals
- Document editing for FAO, WFP, ICCROM and Bioversity
- Strong computer skills in Excel, Office and On-line meetings

Private pupils, corporate classes for language schools and international organizations. Personal language training, including testing, evaluation, designing courses and monitoring examination results. One-to-one and group courses in Business English and Report Writing. Use of on-line courses and materials. E-Learning.

**RECENT TEACHING EXPERIENCE**

Universita Gemelli medical school group classes

NATO Defence College group classes

FAO/WFP/IFAD one-to-one

Liceo Statale Peano IGCSE teacher : Latin  
 Universita' Gregoriana group classes  
 Liceo Classico Gullace group classes preparation for Cambridge certificates  
 ENEL Electric company group classes and one-to-one  
 ENI Gas & Power group classes  
 SEAT Pagine Gialle one-to-one  
 Toyota, Mercedes Benz, Renault group classes and one-to-one  
 Ministero delle Telecomunicazioni one-to-one  
 Q8 Oil company group classes  
 FIPAV Italian volleyball federation group classes and one-to-one  
 Many small private companies and group classes and one-to-one  
 professionals: lawyers, accountants,  
 doctors, university and high school students  
 Private pupils on a one-to-one basis for Alitalia and FAO of the UN, and exam preparation  
 (Cambridge, Trinity and TOEFL)

2006–2013 **Part-time Consultant HR Management Systems.**

UN FOOD AND AGRICULTURE ORGANIZATION (FAO)

Prepare and develop a wide variety of training material for the new Human Resources Management System (HRMS) and the Performance Evaluation Management System (PEMS). This has included a detailed study of the both systems in order to understand them and be able to fully explain them to others.

Deliver large scale presentations and training courses in HR Servicing and Performance Evaluation including videoconferencing, on-line training and E-learning to staff and managers.

Writing and editing Manual procedures for the FAO Handbook

2003–2004 **Payroll consultant (U.N. pensions)**

UN WORLD FOOD PROGRAMME

Proposed, developed and implemented the most cost effective solution for updating WFP payroll functions in WINGS to fully meet United Nations Pension Fund's reporting standards.

2001–2003 **Consultant Social Security**

UN FOOD AND AGRICULTURE ORGANIZATION

1993-1999 **Translation of Italian tax and fiscal documents into English.**

AUSTRALIAN EMBASSY

1992–1993 **Administrator**

CARITAS INTERNATIONALIS

Working in Caritas' 3 official languages English, French and Spanish as well as Italian.

1988–1991 **Contracts Service Manager**  
**TECNODATA ITALIA**  
 Translation into English of French tender documents Worked in English, Italian and French

ISTRUZIONE E FORMAZIONE

1973–1979 **Baccalaureate in Theology. Baccalaureate in Philosophy**  
 Gregorian University, Rome

1967–1970 **Degree in Polymer Technology**  
 University of Manchester (UMIST) GB

COMPETENZE PERSONALI

Lingua madre **inglese**

Altre lingue	COMPRESIONE		PARLATO		PRODUZIONE SCRITTA
	Ascolto	Lettura	Interazione	Produzione orale	
italiano	C2	C2	C2	C2	C2
francese	B1	B1	B1	B1	B1

Livelli: A1 e A2: Utente base - B1 e B2: Utente autonomo - C1 e C2: Utente avanzato  
 Quadro Comune Europeo di Riferimento delle Lingue

**Competenze organizzative e gestionali** Team Building, Team Working, Change Management and Document Editing  
 Computer courses include Windows - Word - Excel - Access - Editing documents

**Competenza digitale** Windows - Outlook - Word - Excel - Access - PowerPoint - Internet - SAP – Oracle – HRMS - PEMS

I Authorize the processing of personal data contained in my resume under the Article 13 del D. Lgs. 196/2003  
 Autorizzo il trattamento dei dati personali contenuti nel mio curriculum vitae in base art. 13 del D. Lgs. 196/2003

*Denis Parry*